Dear Sir/Madam,

Kindly note the Singapore Tourist and Business Visa Checklist. Visa application & Agent authorized form attached.

**Singapore- Tourist Visa.**

* Passport Original (current and old)
* Recent Singapore size photo 2 no’s (3.5 x 4.5mm)
* Visa Application Form 14A. (please fill the name as per passport Surname followed by given name)
* Agent Authorization letter
* Covering letter mentioning accompany detail/ travel schedule/ sponsor detail.
* Employee Id card , last 3 months pay slip and leave approval letter from company.
* ( or )
* Company registration for doing own Business.
* Last 3 month bank statement
* Student School / College ID card copy
* Marriage certificate copy ( If spouse name is not present in passport)

**Singapore- Business Visa.**

* Passport Original (current and old)
* Recent Singapore size photo 2 no’s (3.5 x 4.5mm)
* Visa Application Form 14A. (please fill the name as per passport Surname followed by given name)
* Agent Authorization letter
* Applicant covering letter
* Covering letter from the company mentioning  travel schedule/ sponsor detail/applicant date of joining.
* Invitation letter from Singapore company with seal and sign
* (or)
* LOI/V39a form from invitee with seal and sign.
* Employee Id card and last 3 months pay slip.

**Visa Processing take 5 to 7 working days from the date of online filing.**